



Senior Chamber International

Responsible & Active Citizenship



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National President



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Secretary General

Legion Manual 2024-25



Senior Chamber International

SENIOR CHAMBER CREED

We believe
that age is only a cipher; a number for the record,
that man cannot retire his experience;
that he must use it responsibly and actively;
and that he must be a paragon of perfect citizenship.

MEMBER'S OATH

"I do solemnly promise that I shall faithfully serve the purpose of Senior Chamber and shall uphold its ideals and principles at all times."

SCI OFFICER'S OATH

"I do solemnly swear that; I will faithfully execute the office of
----- of Senior Chamber International
----- and will to the best of my
ability serve as a living example of this organization's, philosophy and
belief and will uphold and enforce the constitution and policy of this
organization at all times."

LEGION MANUAL 2024-25

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Senior Chamber International - A Profile

The Organization

The social responsibility, involvement and bondages are the integral part of human life of an active citizen.- It is a general observation that the services of experienced, well- trained individuals have not been utilized by the society to their optimum level. The personalized objectives and vast resources of the Junior Chamber/other NGOs have such dynamic and prospective individuals. Hence it was felt that by creating and organizing a Senior Chamber Movement, their skills could further be honed and the society shall be the benefited in large. The Senior Chamber International would aim at channelizing their well- developed experience and socially inclined individuals for serving the community. The membership norms stipulate that the eligible past and current members from JCI and other NGOs to be invited and inducted into this organization.

The Senior Chamber International an officially registered organisation as per the Societies Registration Act XXI of 1860 vide Registration Certificate No. KKD/CA/333/2021 dated 18th October 2021. The Senior Chamber movement was earlier started at Calicut by the likemindeds past Jaycees on 3rd April 1997. In February 2002 it became a National organization with the name of Indian Senior Chamber.

The local unit which is officially affiliated with fulfilling the financial obligations of Senior Chamber International shall be referred as Legion prefixed with the Local name.

Responsible and active citizenship is our motto.

SCI encourage responsible and active citizenship among general public and its members in particular. Act as a Non-Governmental Organization in supporting development programs of Government, local bodies, statutory bodies etc. Organize seminars, symposia, workshops and participate in environment friendly programs, focusing on permanent social benefit programs and projects in pursuance with the objectives of the society.



The Logo

The world with its universality and fraternity is the backdrop of the logo. International understanding is the theme it symbolizes. The graphic picture of two individuals represents fellowship and understanding.

The shield between the two individuals signifies the nucleus from which Senior Chamber is emerged and the cohesive force that binds all individuals on planet earth in an undying bond.

The colors of the logo shall be blue for the outlining and lettering. The continents shall be in gold colour. The font for the lettering "Senior Chamber International" shall be in old English in blue colour.

The Creed

We Believe.....

That age is only a cipher, a number for the record

That men cannot retire his experience

That he must use it responsibly and actively

And that he must be a paragon of perfect citizenship.

Vision: "To be the leading network of Responsible and active citizen of the eligible past and current members of JCI and other NGOs for creating a better world"

Mission: "To promote and provide opportunities that give passion to responsible and active citizenship"

Every individual member (Legion) under the Senior Chamber International may also be registered separately under the society act as per the following rules and bye laws as

Senior Chamber International (name) Legion

MEMORANDUM OF ASSOCIATION AND ARTICLES

The activities of the society shall strictly be in accordance with the provisions of the Societies registration Act XXI of 1860

I. Name: The name of the society is Senior Chamber international (name) Legion

II. Office: The principal office (national secretariat) of the Society is situated at CALICUT

III. Address: The address of the National **Secretariat is ;**

Senior Chamber International

National Secretariat

#20, Ground Floor,

Vyapara Bhavan, Bank Rd.,

Calicut ,Kerala, India, 673001

Mob; 9745221380 , mail: scins2122@gmail.com

IV. Area of operation: The area of operation of the Society is World wide _

V. Aims & Objectives of the Society

1. To promote goodwill and fellowship among its members and the general public.
2. To encourage responsible and active citizenship among the public in general and its members in particular.
3. To act as a non-governmental organization in community development programs of the government, local bodies, statutory boards, and charity works.
4. To impart necessary awareness and civic sense in the general public.
5. To act as guiding organization to protect the legal and ethical rights of the Senior Citizens of the land and also to ensure comfortable and peaceful living condition to them.

VI Activities of the Society

The proposed activities of the Society to achieve the above objectives are as follows:

1. To organize seminars, symposia, workshops and the like in pursuance of the objects of the society
2. To build, run and manage libraries, education institutions, houses for the poor & destitute etc...

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3. To perform works of charity and services for those in need irrespective of caste, creed or Community.
 4. To encourage the extension of Senior Chamber legions of this Society throughout India and other countries in such manner as may be deemed fit.
 5. To co-ordinate the activities of the members called its legions of the Society and to take common action in the interest of the Society.
 6. To foster amongst the individual members of the Society, a spirit of genuine civic interest, offering them opportunities for participation, in social and economic advancement of the Nation.
 7. To invest the money of the Society not immediately required, in such securities as are provided in the Indian Trust Act.
 8. To rent, purchase, build and lease or otherwise acquire suitable land, building or buildings and to fit and furnish the same or make arrangements for the building or building filled and furnished.
 9. To manage, conduct and carry on in the building, purchased, rented, leased, built or otherwise acquired the business of the society for the convenience of the members of the Society and visitors thereto.
 10. To raise funds through subscription from individual members of legion for the fulfillment of the objects of the Society.
 11. To borrow any money required for the purpose of the Society with or without securities as may be determined.
 12. To extend the benefits of the Society to the general public of the Country even beyond the members of this Society.
 13. To extend the Senior Chamber movement to other countries of the world.
 14. To establish a Secretariat and other administrative offices of Senior Chamber International.
 15. To donate or otherwise assist in any manner to any public charitable institutions or public charitable objects in so far as such donation or assistance are not in contravention of the objects of the Society.
 16. To contribute or subscribe to Government or local bodies, institutions such sum on such terms and conditions for all or any of the objects of the Society herein before or herein after stated.

17. To subscribe, contribute or donate to any public fund, devoted to any public or Charitable object.

18. To accept any contribution in cash or in kind from any person, firm, company, institution or Governments for such purpose and objects as are enumerated in the memorandum.

19. To take any action conducive to the accomplishment of any of the above purposes. The objects outlined in any sub-clause of this clause shall not be in any way restricted by reference to or inference from the term of any other sub-clause or the powers thereby conferred shall be deemed subsidiary or ancillary merely to the objects mentioned in the first sub-clause of these clauses of the Society shall have full powers in all or any part of this clause.

20. To apply the income and property of the Society where so ever derived from, solely towards the promotion of the objects of the Society as set forth in this memorandum of association and no portion thereof shall be paid or transferred directly or indirectly by ways of dividends, bonus or otherwise, however by way of profits that nothing herein shall prevent the payment of salary or remuneration in good faith to officers or employed staff of the Society or other persons in return or any services actually rendered to the Society.

21. To act as a guiding organization to protect the legal and ethical rights of the Senior Citizens and also to ensure comfortable and peaceful living condition to them and also file necessary litigation before the concerned authorities including High Court and Supreme Court.

VII. Affiliation & Charter

1. Senior Chamber International _____ Legion shall be affiliated to Senior Chamber International which is officially Registered under the Societies Registration Act XXI of 1860 vide Registration Certificate No. KKD/CA/333/2021 dated 18th October 2021.

2. The objectives of the society as set forth in the Memorandum of Association may be altered, extended or bridged subject to the provisions of the Societies Registration Act XXI of 1860 and the rules formed there under from time to time.

3. The Legion Formation Process:

1. Orientation

2. Affiliation Form with a Fee of Rs.5000/

3. PST & Members Details

4. Minimum 15 Charter Members Required

5 Annual Membership Dues [Rs.600+18%GST = Rs.708/per member]

The Individual Local member (Legion) is affiliated to the Parent Organisation Senior Chamber International having its **SCI Secretariat at #20, Ground Floor, Vyapara Bhavan, Bank Rd., Calicut, Kerala, India -673 001.**

4. The Charter shall be issued only after furnishing the above details to the SCI Secretariat.

VIII. INTERPRETATION

1. Society means the Association of individuals formed for carrying out the objects mentioned in its memorandum of Association.
2. Executive committee means the Body of Executive officers comprising the President, Vice President, Secretary, Joint Secretary, Treasurer and the Immediate Past President.
3. Managing committee means the body entrusted with the management of the society comprising of the Executive committee as stated in Article XVII-1(a) and the committee members elected as stated in Article XVII-1(b).
4. General Body means the body composed of all the members of the society.
5. Member means any person upon his consent has been admitted as member of this society and continues to retain his membership according to the provisions of this constitution.
6. Active member means a member who fulfils the constitutional requirements with particular reference to up-to-date payment of dues
7. Annual General meeting means the annual meeting of the General Body of the society convened to transact the business of the society as stated in Article XVI-2
8. Year means the official year commencing from 1st April and ending on 31st March

IX. MEMBERSHIP

Every Member shall be bound by the constitution of the society.

Classification:

There shall be two types of members of the society.

- i) Ordinary Members
- ii) Honorary Members

1. Eligibility:

a) Ordinary Members:

Those Eligible to be and remain ordinary members of the society shall be persons of good character and sound health.

b) Honorary Members:

Those eligible for Honorary members shall be individuals above the age of 40, who in the opinion of the Managing committee are eminent personality of the community.

X. ADMISSION

1. Ordinary Members:

- a) Proposals for ordinary membership shall be in the prescribed proposal form duly proposed and seconded by active members. After approval by the managing Committee the proposed shall submit his application in the prescribed application form along with the entrance fee and monthly dues prescribed from time to time.

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- b) The decision of the Managing committee regarding the admission shall be final and no reasons need be given for rejection of any proposal for the membership.

2. Honorary Members:

The Managing committee shall invite any eligible citizen of the society to become an honorary member of the organisation and he shall become a honorary member upon his consenting to accept such membership, which shall continue until the end of that year.

XI. SUSPENSION / TERMINATION OF MEMBERSHIP:

A membership may be terminated in the following manner:

1. Resignations
2. Removal
3. Death
4. Insanity
5. Insolvency

1. Resignations:

Any member desirous of resigning the membership may do so in writing to the Secretary of the society.

The resignation shall take effect from the date of receipt of the letter.

2. Removal:

A member who has been found undesirable or has been convicted of any cognizable offence or has defaulted in dues payment may be removed from the membership of the society by the Managing committee. The removal shall be preceded by suspension of membership.

- a) A member may be served with notice of suspension of membership if in the opinion of the Managing committee is not qualified or undesirable for the membership or is unfit for any reason to continue as a member of the society. The Secretary upon the direction of the Managing committee shall give the member 15 days' time from the date of notice (either personally delivered or sent by certificate of posting) to explain his position to the Managing committee. Failure to explain the position will not bar the suspension. The Managing committee after considering the explanation may remove the member by 3/4 majority.
- b) The Treasurer shall demand through notice sent by registered post, to a member who has defaulted in dues payment or owes money to the society about his financial obligations and shall allow him 21days to pay the amount or raise any objections if he disagrees with the amount demanded. Failure by a member to act before the expiry of the time limit will automatically result in his removal from membership.
- c) A member who has been suspended has a right to appeal to the General Body, which he can do so by presenting a requisition signed by at least ten percent of the total active members to convene an Extra Ordinary Meeting within 21 days from the date of his suspension. The General Body may by 3/4th majority of the members present revoke the suspension, otherwise, the suspended member shall be removed from membership either on expiry of the 21 days from the date of suspension forthwith upon losing his appeal to the General Body.

XII. MEMBERSHIP PRIVILEGES

1. A member upon admission becomes liable to all obligations, restrictions and penalties and is entitled to all rights and privileges of the membership of the society as set forth in the Rules & Regulations and byelaws.
2. Only ordinary members of the society who have cleared their financial obligations from time to time and thus are active members shall have a right to vote and hold office.
3. The rights and privileges of a member shall be personal. They shall not be transferable by his own act or by operation of law and shall cease upon his termination of membership/death under the provisions of this constitution.

XIII. FEES AND DUES

1. Ordinary membership applications shall be accompanied with an entrance fee or such sum as may be fixed by the Managing Committee from time to time.
2. The monthly dues for ordinary members shall be or such other sum as may be fixed by the Management Committee from time to time.

XIV. GENERAL BODY

1. The General Body shall consist of all active members of the society.
2. The General Body shall be the supreme body of the society and shall direct and manage the affairs of the society and shall retain all rights and privileges not specifically assigned to the Managing committee or President.
3. The General Body shall have powers to revise, alter or amend any of the decision taken by the Managing committee by simple majority of all active members at an extra Ordinary meeting requisitioned for the specific purpose of considering the subject decided on.
4. The General Body at its meeting may delegate any or all of its powers to the Managing Committee or any other committee or sub-committee to act on its behalf and take decision on the matter referred.

XV. GENERAL BODY MEETING

1. Ordinary General Body Meetings:

The General Body shall meet periodically every month for the purpose of transacting general business or carrying out projects and programs.

2. Annual Election Meeting:

- a) Annual election meeting of the society shall be held every year prior to the year ending to elect the Managing committee for the next year.
- b) At least 14 days of clear notice shall be given to all members of the society, indicating outstanding dues of that member if any and demanding the payment of the same before the deadline for filing of nominations.
- c) The Managing committee shall appoint a Returning Officer for the conduct of the elections.
- d) The Managing committee elected at the Annual Election Meeting shall assume office on the first day of April the succeeding year.

3. Extra Ordinary General Body Meeting:

- a) Extra Ordinary General Body Meeting may be convened through a notice specifying the objective for convening such meeting and no other business other than that in the notice of the meeting shall be transacted.
- b) Such meeting may either be called by 3/4th majority decision of the Managing committee or at a written request of 30 % of the active members whichever is higher signing the requisition.

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- c) The President shall convene the Extra Ordinary General Body meeting within 21 days of the Managing committee decision or from the date of receipt of the requisition. At least 10 days of clear notice shall be given to the members setting out the business to be transacted at such Extra Ordinary Meeting.
 - d) An Extra Ordinary meeting if not convened by the President, the members aforesaid may themselves call such meeting after giving 10 days of clear notice.

4. Notices:

- a) The Secretary shall give sufficient notices to the members about the ordinary meetings, but however shall adhere to the stipulated period whilst convening meetings for which a minimum period is specified in the article.
- b) Notices to all General meetings shall be sent to all members at their addresses appearing in the records of the society. Accidental non-receipt of the notice by any member shall not invalidate the meeting

5. Quorum:

The presence of 30% of the active members of the society shall constitute the quorum for a General body. The quorum is not necessary for meetings, which are not of business nature.

6. Adjournment/Dissolution of Meeting:

- a) If no quorum is present within 30 minutes of the appointed time for an ordinary general meeting the members present at that shall continue with the original agenda even if they do not constitute a quorum
- b) If no quorum is present within 30 minutes of the appointed time of the Annual General Meeting, then the meeting shall stand adjourned to same time, same weekday, same venue, the next week. If no quorum is present in the adjourned meeting, the members present shall proceed with the original agenda even if they do not constitute a quorum.
- c) If no quorum is present within 30 minutes of the appointed time of the Extra Ordinary General meeting, then the meeting will be dissolved forthwith.
- d) The Chairman may with the consent of the members adjourn any meeting from time to time and place to place provided that the adjourned meeting shall be held within 7 days. Only the business unfinished at the meeting from which the adjournment took place shall be transacted at any such adjourned meeting.

7. Presiding Officer:

The President shall chair all the meetings. In the event of the absence of the President the Vice President shall act as the Chairman. In the event of both these persons being absent, the members present may elect one among them as Chairman for that meeting.

8. Right of Vote:

- a) Every active member shall have one vote subject to the provisions of Article XII-2. Honorary members shall have no voting right but can take part in the proceedings.
- b) Voting shall normally be by show of hand or ballot except for elections to the Management Committee, which shall be by secret ballot.
- c) In case of a tie, the Chairman shall have a second or casting vote.

XVI. ELECTIONS

- 1) At every Annual Election Meeting those active members present whose names appear on the voters list shall elect the following members of the Managing Committee.

a) Executive Officers:

- 1) President One
- 2) Vice President One
- 3) Secretary One
- 4) Joint Secretary One
- 5) Treasurer One

b) Committee Members:

- a) Committee membership can be nominated by the ratio of 15:1 member.

2) Nominations:

- a) Deadlines: All nominations for elective officers must be made in the prescribed form and forwarded to the Returning Officer appointed for the purpose; 10 days prior to the date of election meeting before 17-00 hrs. Three days time shall be given for withdrawal of nominations. The Returning Officer shall at the election meeting conduct elections out of the valid nominations remaining after withdrawal.
- b) Extension of deadlines: In case, however if insufficient numbers of nominations are received for any elective office the same shall be kept open and such nominations can be made on the floor of the meeting.

3) Ballot:

- a) Voting shall by secret ballot.
- b) If any ballot is marked so as to vote for more than the required number of posts, that ballot will be rendered invalid.

XVII. MANAGEMENT COMMITTEE, POWERS & PROCEDURES

1) Composition:

The Management Committee shall comprise of the following:

- a) Executive Officers elected as per Article XVI-1 (a)
- b) Committee Members elected as per Article XVI-1 (b)
- c) Immediate Past President – Ex-Officio

2) Remuneration:

All members of the Managing Committee shall serve without remuneration.

3) Assignments:

The President shall be empowered to assign various portfolios to committee members

4) Powers:

- a) The Management Committee shall have the powers of general management, delegation, and appointment of paid staff for the conduct of the affairs of the society and shall exercise all such powers on behalf of the society and do all such acts and things as not by the constitution or by rules and regulations of the society required to be exercised by the society in General Meeting.
- b) Without prejudice to the aforesaid general powers, to delegate to any member such powers as the Managing Committee may deem fit.
- c) The Managing Committee may delegate any of its powers to committees each consisting of such member or members of its body as it thinks fit provided that the managing Committee shall not delegate the power under Article XI-2 to suspend a member and the power under Article XVII-8 to remove any of its members from the Managing Committee. The committee may meet and adjourn as it thinks proper. Questions at any meetings of the

committee shall be determined by a majority of votes of the members present and in case of a tie; the chairman shall have a second or casting vote.

- d) The Management Committee shall have powers to fill in the vacancies except that of the President caused during their term.
- e) Without prejudice to the aforesaid, general powers the Managing Committee shall in particular have the following powers:
 - 1. To carry out the objects of the society as set out in the constitution.
 - 2. To define duties of the members of the Managing Committee whenever necessary.
 - 3. To take steps as shall be necessary or expedient for the general welfare and conduct of the society.
 - 4. To execute, sign, seal and deliver or cause to be executed signed, sealed and delivered all such arrangements deeds, documents, and assurances as may be necessary to carry out the objects of the society.
 - 5. To appoint, permanent, temporary or special services, at their discretion, suspend or remove accountants, clerks, assistants and other staff or servants as thought necessary from time to time and to determine their functions and to fix their salaries, wages, emoluments and require in such instance and to such amount as the managing Committee thinks fit.
 - 6. To enforce the rules and regulation of the society.
 - 7. To conduct, arrange, subject to the constitution, luncheons, social gatherings, receptions and other activities as may be deemed necessary and appropriate from time to time.

5) Minimum Number of members of the Management Committee:

The managing committee shall continue to exercise its powers even if vacancies exist due to any cause, provided that after vacancies the number of remaining members of the Managing Committee shall not fall below 2/3 of its original strength.

6) Vacancies:

- a) A vacancy may occur in the Managing Committee due to death, permanent disability, resignation, removal or any other disposition of a member of the Managing Committee.
- b) The remaining members of the managing Committee shall have the power to fill up all vacancies except that of the President for the un-expired period of the term.
- c) If a vacancy arises in the office of the President, the Vice President shall function as the President for the unexpired period of the term, provided that this period is less than six months; otherwise a fresh election shall be held within 30 days of the date of vacancy.

7) Term of Office:

The term of office shall be one year, provided further that no office bearer shall continue in the same office for more than two years.

8) Removal:

- a) A member of the Managing Committee shall forthwith cease to be a member upon being convicted of a cognizable offence, or being declared insolvent or on the grounds of moral turpitude.
- b) A member of the Managing Committee who fails to attend 3 consecutive meetings of the managing Committee without proper explanation of his absence acceptable to the Managing Committee shall be deemed to have resigned from the Managing Committee.
- c) A member of the Managing shall not continue to be a member of the Managing Committee if he has been expelled from the membership of the society.

9) Meetings of the Management Committee:

- a) **Frequency:** The Managing Committee shall meet as many times as required to a minimum of once in two months. The Secretary shall convene the meeting.
- b) **Quorum:** The quorum required for the Managing Committee shall be 50% of its members.
- c) **Majority:** Motions arising out of any meetings of the Managing Committee shall be decided by majority votes. In case of equality of votes, the Chairman shall have a second or casting vote.

d) Chairman of the meeting:

- i) The President shall chair all the meetings of the Managing Committee.
- ii) In the event of the President not being present, the Vice President shall chair the meeting. In the absence of both these persons, the members present shall elect one among themselves to act as the Chairman.
- iii) While the meeting is in progress, the President may handover the chair for temporary periods to the Vice President.

e) Requisition Meeting:

A meeting of the Managing Committee could be called at the request of at least five members of the Managing Committee.

XVIII. DUTIES OF OFFICERS

- a. The President shall be responsible for the control and supervision of its members. He shall preside at Managing Committee, General Body and special meetings.
- b. The Vice President shall carry out such responsibilities as may be delegated by the President. He shall advise the President and Managing committee members on matters assigned to him. He shall, in the absence of the President, preside over the Managing Committee and General Body meetings.
- c. The Secretary shall give notices of all meetings of whatever nature to the members and shall be responsible for keeping a permanent record of such meeting which shall be open for inspection at all responsible hours.
- d. The treasurer shall issue notices of dues payable, be responsible for their collection and keep books of account of the society. He shall be responsible for disbursement of money at the direction of the managing Committee and for the annual report on financial affairs of the society and budget.

XIX. FINANCE, ACCOUNTS AND AUDIT

- a. The accounting year of the society shall be 1st April to 31st March.
- b. All funds and assets of the society shall be held in the name of the society.
- c. The funds of the society shall be kept in account with scheduled bank(s) and should be operated by the treasurer jointly with the President or Secretary.
- d. The treasurer shall keep all accounts of income and expenditure on behalf of the society.
- e. The accounts of the society shall be audited internally and be certified by auditors appointed at the annual General Meeting.
- f. The Treasurer shall prepare accounts in the form of Balance sheet, Receipt and Payment and Income and expenditure account for the financial year last concluded for certification by the auditors and certified copies of these accounts shall be forwarded to all members 15 days prior to the Annual General Body meeting for adoption.
- g. The President shall be empowered to spend without the Managing Committee direction up to a maximum amount of Rs. 5000/. and should be approved by next management committee meeting every month.

XX. RULES OF PROCEDURE / AMENDMENTS:

1. Rules of Procedure:

The business of the society shall be conducted according to its constitution and where otherwise not provided, it shall be governed by Roberts Rules of Order.

2. Amendment:

The constitution may be amended by 3/4 majority of the votes of members present at a General Body Meeting convened by for that purpose provided that the proposed amendment are circulated to all members of the society at least seven days prior to the meeting but no such amendments shall come into force without approval of the commissioner of Income Tax (State).

XXI. LEGAL:

- a. The society shall and be sued in the name of the President.
- b. The society may be dissolved if 3/4 of all active members of the society express their desire for such dissolution by being present at a General Body Meeting convened for that purpose.
- c. In case of dissolution, of the society any assets standing in the name of the society shall be donated to any organization with the same or similar objects or be vested in the Government.

XXII. ARBITRATION:

All matters of dispute between the society and/or any member of the Managing Committee and/or any member of the society and all disputes arising out of or in relation thereto shall be referred to a Tribunal of Arbitration formed by the Managing Committee. In case the dispute is no settled before the Tribunal of Arbitration so formed the matter will be further referred to Arbitrator or Arbitrators as provided in the Indian Arbitration Act and their decision shall be final and binding on the parties.

XXIII. WAIVER:

Any article of this constitution may be waived by a unanimous vote of the General Body provided that 4/5th of total number of active members of the General Body are present and participate in voting.

The Association shall abide by the Rules and Regulation of the Societies Act 1860.

Senior Chamber International Foundation

Charitable & Educational Trust

Senior Chamber International Foundation Charitable & Educational Trust was formed to give a focus on the Organisational Motto 'Responsible and Active Citizenship' and to express our social commitment. The SCI Foundation through various foundation honors shall create the corpus fund by the philanthropic donors of the organization and society. Such fund shall be utilised to give Professional Scholarships to needy students, Community Projects Incentives to the Legion & Charity/Community Programmes at the SCI level etc.

In the Current SCI year, the following Foundation Honors are invited from the worthy and philanthropic members of the SCI Legions.

- 1. Consulate [Csl.]- Rs.10000.00**
- 2. P. P. Premanand Fellow [PPF] – Rs.5000.00**
- 3. Progressive P. P. Premanand Fellow [PPPF] – Rs5000.00**
- 4. Multiple Donor 1 PPF &9 PPPF**

The Legions Presidents and Management Committee shall identify the suitable donors and submit their nomination in the prescribed Form [Refer Page no. 36] along with the prescribed Fees payable to the Senior Chamber International Foundation Charitable & Educational Trust

Bank Account Is as below

Account Name:

Senior Chamber International Foundation Charitable & Educational Trust

BANK: SBI Calicut YMCA CROSS ROAD BRANCH

CURRENT ACCOUNT

A/c No: 41521085193

IFS CODE: SBIN0070188

GUIDELINES FOR EXTENSION / INAUGURATION / INSTALLATION OF LEGION

A new legion is normally sponsored by an existing legion or by a Senior Chamber International officer with the permission of NEC. When a prospective location is identified, the sponsor legion has to obtain title clearance from the National secretariat. Once the title clearance obtained, the sponsor legion should give the members of the proposed legion a general orientation on the objectives, charter, programmes etc before official inauguration. The date, venue and chief guest may be intimated to the area National Vice President and National Secretariat well in advance. The sponsor legion will provide the new legion with the collar/pins. Collar is available with the National Secretariat against payment.

The National Secretariat will prepare the Charter for the new legion.

Model Agenda for the Inauguration of New Legion

1. Pageantry
2. Meeting Called to Order : Sponsoring Legion President
- 3, Senior Chamber Creed : Any Senior (well prepared)
- 4, Welcome Address : Sponsoring President
- 5, Recognitions : Chairman
6. Introduction of Charter members
7. Induction of Charter members : NVP/SCI Officer
8. Introduction of Charter President
9. Installation of Charter President : Sponsor Legion President
10. Collaring & changing over the Chair to the New President
11. Acceptance Speech : New Legion President
12. Introduction of Management Committee
13. Installation of Management Committee : New President
14. Formal Inauguration of the New Legion by lighting the lamp or according to the custom
15. Introduction of the Guest of Honor (If any)
16. Address by the Guest of Honor
17. Introduction of the Chief Guest
18. Address by the Chief Guest : Probably the National President
19. Felicitations
20. Privileges
21. Pleasantries
22. Vote of Thanks : New Legion Secretary
23. National Anthem
24. Adjournment : New Legion President

Dias Arrangement [Tentative]

L	SPONSOR LEGION SECRETARY	SCI OFFICER	GUEST OF HONOR	SPONSOR LEGION PRESIDENT	CHIEF GUEST	KEYNOTE SPEAKER (IF ANY)	PROG. DIRECTOR	R
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P.S.: The Dias sitting shall change as per the protocol of the Guests and SCI Officers being invited on stage – President at the center and others sitting extreme Left & Right from lower protocol to higher... Chief Guest always on the Right side of President.

Protocol to be observed:

1. Chief Guest/NP
2. Guest/Guests of Honor (if any)
3. NVP/SCI Officer
4. Sponsor Legion President
5. Sponsor Legion Secretary
6. New Legion President-Elect
7. New Legion Secretary-Elect
8. Program Director

Model Agenda for the Legion Installation

1. Pageantry : MC
2. Meeting Called to Order : Legion President
3. Senior Chamber Creed : Any Senior (well prepared)
4. Welcome & Presidential Address : President
5. Annual Report of the Legion : Secretary
6. Outgoing Presidents Time : President
7. Recognitions : President /Chairman
8. Introduction of New President
9. Installation of New President : Legion President
10. Collaring & changing over the Chair to the New President
11. Acceptance Speech : Installed President
12. Inviting IPP to the Past President's Club : Past Presidents
13. Introduction of Management Committee : MC
14. Oath to the Management Committee : Installed President
15. Introduction of new members – MC/Senior Member
16. Induction of new members : NVP/SCI Officer
17. Introduction of the Guest/ Guests of Honor (If any)
18. Address by the Guest/Guests of Honor
19. Introduction of the Chief Guest
20. Address by the Chief Guest : Probably the National President
21. Felicitations
22. Privileges
23. Pleasantries
24. Vote of Thanks : Installed Secretary
25. National Anthem
26. Adjournment : Installed President

Notes:

1. A master of ceremonies may be employed if necessary. In such event, the MC shall compare only the pageantry and the introduction of the Senior Chamber movement. For the introduction, the text given in “Senior Chamber a profile” can be used.
2. While calling to dais order 8 to 1 and during pleasantries order 1 to 8 should be followed as mentioned above.
3. The Sponsor legion President takes over the Chair and conducts the proceeding as soon as he is collared after the introduction by the M.C. NP/NVP or any SCI officer can induct members of the new legion. Sponsoring legion President will administrate oath of office to new legion President. In case of installation outgoing President will administrate oath to new President.
4. The New Legion President takes over the Chair from the Sponsor Legion President once he is installed as the New Legion President. Thereafter he presides over the rest of the function and conducts the proceedings.

N P’s Visit – Guidelines

1. National President’s visit to legions shall be fixed sufficiently early in consultation with National President / National Secretariat.
2. Beside Seniors and Senioresses, sister club representatives and prominent citizens of the locality may be invited to this function
3. There shall be no other Chief Guest / Guest of Honor at the function.
4. Bio Data of National President may be collected in advance and a senior deputed for introduction.
5. Care should be taken to ensure that the N P’s scroll is displayed in front of N P’s seat. (Consult EA to N P)
6. Care should be taken that the meeting begins at the appointed time
7. Food habits & hospitality of National President should be taken care properly.
8. Memento preferably contribution to SCI fund by way of cheque in favor of Senior Chamber International or any useful items.

Model Agenda

1. Called to Order
2. Senior Chamber creed
3. Welcome – Host President
4. Introduction of N P – Host
5. Inauguration of projects & program if any and address by N P
6. Felicitation
7. Pleasantries
8. Vote of Thanks

L	PROG DIRECTOR/ HOST TREASURER	HOST SECRETARY	FIRST LADY	HOST PRESIDENT	NATI ONAL PRESI DENT	IMM PAST PRESIDENT	SNRT CHAIRPERSON	R
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P.S.: The Dias sitting shall change as per the protocol of the Guests and SCI Officers being invited on stage – President at the centre and others sitting extreme Left & Right from lower protocol to higher... Chief Guest always on the Right side of President.

Model Agenda for Legion Board Meetings

1. Called to Order
2. Senior Chamber creed
3. Establishment of Quorum
4. Opening remarks – President
5. Adoption of Agenda
6. Minutes of the previous meeting
7. Matters arising out of minutes
8. Accounts
9. Letters received from SCI/others
10. Review of programmes conducted
11. Reports – Directors / Editor / Vice President
12. Future programmes
13. Any other matters
14. Adjournment

GUIDELINES FOR HOSTING NGB MEETINGS

- Air-conditioned hall suitable to accommodate 75 members plus Past Leaders & observers
- Folders with writing pad and pen
- 1 small stand mike & 3 cordless mike
- Drinking water
- Toffees, candies etc in small cup
- Banner with SCI name & logo as per format, NATIONAL GOVERNING BOARD MEETING, Host name, date, venue
- Lunch / Dinner / Tea / Coffee to be provided as the case may be
- Host legion member for assistance if any
- Photographer to be arranged

GUIDELINES FOR PROPOSALS TO PPF / CONSULATE

1. Any active Legion may propose the name of an active Senior who may be termed as a stalwart and has contributed to the community and Senior Chamber movement in particular, in the prescribed form along with the fee prescribed from time to time.
2. The National Governing board may approve the proposal by unanimous positive votes.
3. No reasons need be attributed to any disapproval.
4. Senior Consuls shall be life members of Indian Senior Chamber and Senior Chamber International.

Definitions

1. Founder Legion: Calicut Senior Chamber, which founded the Senior Chamber movement on 3rd April 1997 at Calicut.
2. Founder President: Snr. P.P. Premanand who has been elected the President of the Founder Legion on 3rd April 1997 at Calicut.
3. SCI Officer: SCI Officer means an elected or appointed member of the Senior Chamber International in National Governing Board viz; National President, Immediate past national President, National Vice President, Secretary General, National Treasurer, General Legal Counsel, National Directors and other current officers appointed by the National President.
4. NVP in charge: Means the National Vice President to whom the Legion / Area is allocated to.
5. Charter President: The first President of any Legion formed adopting the model Legion constitution.
6. Charter Members: The first group of members of any legion who have together resolved to form a Legion of Senior Chamber of that place.
7. Legion: A local organization member of the Senior Chamber movement (e.g.: Senior Chamber International Calicut Legion, Senior Chamber International Udupi Legion)
8. Senior: A member of the Senior Chamber Legion.
9. Seniorette: Spouse of a Senior Member of the Legion
10. Juniors: Children of Senior Member of the Legion.
11. Year: 1st April to 31st March

AWARDS MANUEL NATIONAL AWARDS

I. AWARDS FOR LEGION

1. OUT STANDING LEGION

Membership Growth	30 Points
Meeting Held	10 Points
Contribution to ISC	20 Points
Contribution to Community	20 Points
Participation in National Events	10 Points
Media Coverage	10 Points

2. OUT STANDING NEW LEGION

Meeting Held	20 Points
Contribution to ISC	20 Points
Contribution to Community	20 Points
Participation in National Events	20 Points
Media coverage	20 Points

3. OUT STANDING PUBLIC RELATION PROGRAMME

Initiative & Innovation	30 Points
Contribution to Community	10 Points
Participation of members	10 Points
Media coverage	50 Points

4. OUT STANDING COMMUNITY DEVELOPMENT PROGRAMME

Initiative & Innovation	20 Points
Contribution to Community	50 Points
Membership Involvement	20 Points
Media coverage	10 Points

5. OUT STANDING FAMILY LEGION

Number of Family Meetings	25 Points
Number of Picnic	25 Points
Initiative & Innovation	25 Points
Attendance of members & family	25 Points

6. OUT STANDING NATIONAL PROGRAM

Initiative & Innovation	10 Points
Contribution to Community	50 Points
Participation of members	20 Points
Media coverage	20 Points

7. OUT STANDING SENIORETTE WING

Membership Participation	20 Points
Meeting Held	20 Points
Initiative & Innovation	20 Points
Contribution to Community	20 Points
Participation in National Events	20 Points

8. Outstanding G&D

Internal Growth Minimum 10%	20 Points
New Legion Extension	20 Points
Outside State Extension	20 Points
Outside Country Extension	20 Points
Revival of inactive Legion	20 Points

II. AWARDS FOR INDIVIDUALS

1. OUT STANDING PRESIDENT

Membership Growth	20 Points
Participation in National Events	20 Points
Initiative & Innovation	20 Points
Contribution to Community	20 Points
Contribution to the Public Image of SCI	20 Points

2. OUT STANDING LEGION OFFICER

Participation in National Events	20 Points
Initiative & Innovation	20 Points
Contribution to Community	20 Points
Contribution to the Public Image of SCI	20 Points

3. OUT STANDING MEMBER

Participation in National Events	20 Points
Office Held	20 Points
Initiative & Innovation	20 Points
Contribution to Community	20 Points
Contribution to the Public Image of SCI	20 Points

4. OUT STANDING SENIORETTE

Participation in National Events	20 Points
Office Held	20 Points
Initiative & Innovation	20 Points
Contribution to Community	20 Points
Contribution to the Public Image of SCI	20 Points

***This year onwards National Awards shall be considered in THREE CATEGORIES
I.e. A, B & C according to the membership strengths (A= 51 and above, B= 26 TO 50,
C= 15 TO 25)***

***P.S.: The Timely Submission of BI-MONTHLY report to the SCI Secretariat and SCI
Officers as directed is the MANDATORY Criteria for submitting/considering
National Award Bids.***



Senior Chamber International

NATIONAL AWARDS
AWARD ENTRY FORM 2024 -2025
Awards for Legions / Awards for individuals

Name of the Award: _____

Name of the Legion: _____

Name of the President: _____

Name of the Nominee: _____

Address of Legion: _____

Number of Members: _____

Date of Affiliation: _____

Date: _____

Signature

President / Secretary

(Please use photocopy of attached page as first page and other three A4 sheets maximum to describe the achievements as per the criteria for awards. Necessary materials like reports, press clippings, photographs etc may be attached as proof. **No CD/DVD** is permitted. The deadline to receive the awards entries at the **National Secretariat is 15 days before the National Concourse by registered post with A/D**)

Responsible & Active Citizen Award (RAC Award)

Criteria for Nomination

1. The nominee should be an individual who's a Non-Senior Member and the one who clearly aware of any or all of the civic problems, hazards or rights in the area of operation.
2. Nominee should have clearly identified any one or more area which needs immediate and concerted efforts and should have made positive contributions in alleviating, mitigating or eradicating the suffering of the mankind either by himself or along with a group or should have been a driving force as a catalyst in forcing the local body to act effectively.
3. The nominee in the opinion of the sponsor legion should be likely to continue his crusade for the cause in the future.
4. The sponsor legion should take effective and necessary measures that the nominee is truly apolitical and that his actions are genuinely constructive and not influenced by any political doctrine or affiliation.
5. The nominee should be genuinely selfless and dedicated to the cause.
6. A panel consisting of one senior and two members of public of good standing may do judging at legion level.
7. The award will be standardized by the NGB and designs sent to legions
8. The awards of legion level should be given away before January 26th every year, preferably on 26th January.
9. The awardees at legion level may be nominated for National award. The nomination should reach the NS in the prescribed form before the deadline stipulated by the NGB every year.
10. The National Award will be given away during the National Concourse every year.



Senior Chamber International

Nomination for RAC National Award

Name of the Legion: _____

Year of Charter: _____

Name of the President: _____

Mailing address: _____

Name of the Nominee: _____

Age: _____ Sex: _____

Qualifications: _____ Vocation: _____

Marital Status: S /M Name of spouse: _____

Name(s) of children: _____

Date legion award given: _____

Major achievements:

* Use separate sheets if necessary. Enclose clippings wherever possible. Enclose passport size photograph of the nominee.

RESOLUTION

We, the members of Senior Chamber International.....Legion, at the General Body which met on resolved that the name of Sribe nominated for the consideration for RAC National Award

Date:

Signature of President

CONTEST RULES 2024-25		1st April 2024 to 31st March 2025	
Category A: Legions with a membership of above 51 Category B: Legions with a membership of 26 to 50 Category C: Legions with a membership of 15 to 25			
PROGRAMS/ACTIVITIES	POINTS		
	EACH	MAXIMUM	
FINANCIAL OBLIGATIONS			
For remitting first half dues with members list before 31st May 2024	500		
For sending the remittance details to NS, SG, NT, NVP, ND (Mgt) before 1st June 2024	100		
For remitting Second Half dues with members list before 30th November 2024	500		
For sending the remittance details to NS, NP, SG, NT, ND (Mgt) before 1st December 2024	100		
For remitting both half dues together in the month of May 2024 with members list before 1st May 2024	2000		
REPORTING			
Sending Bimonthly reports in June/August/October/December & February 1st of each month	500	2500	
LEGION LEVEL ACTIVITIES			
For conducting one management committee meeting every month (Each)	250	2500	
For conducting one GB meeting every month (Each)	500	5000	
For conducting one family meeting once in 3 months (Each)	1000	5000	
For publishing one Legion level Bulletin Max. 4 Issues (each)	1500	6000	
For maintaining Membership Register, Minutes Book, Account Book, Pass Book & Club Book	500		
For maintaining a permanent project apart from the other service projects	5000	25000	
Conducting twinning programme	2000	6000	
International Twinning	5000		
Observing Founder's Day (3rd April)	1000		
Observing International Day (October 18th)	1000		
Charter Day Celebration	500		
Conducting family Tour	2000	4000	
Paper news in leading dailies (one for one project)	250	No Limit	
Legion maintaining a Facebook account	1000		
AWARDS			
Honouring function of RAC Awardees in legion Level with proper news coverage	2000		
Honouring function of Vijayasmriti Award in Legion level with proper news	2000		
ELECTION, INSTALLATION & NP VISIT			
Sending the office bearers details by 30 April 2024	250		
Conducting Installation before May 15th	500		
Conducting NP Visit before January 2025	1000		

SERVICE PROJECTS		
Observation of Important Days (Each) - (Maximum 12 nos)	250	3000
Conducting any service project (other than NP's theme) promoting the PR and reporting with relevant proof (each)	500	No Limit
NP's Theme Projects		
Contributing Wheel Chair -Help the disabled (Each One)	1000	No Limit
Conducting Self Employment Endeavour project (distribution of sewing machines etc) (Each One)	1000	No Limit
Installing Jaladhara Project [Above Rs 10000] for to provide safe drinking water	3000	No Limit
National Program Save Our Planet – A Week Long Environment Friendly Projects	2000	No Limit
Swatch Ganga-		
Cleaning Public Wells	5000	No Limit
Cleaning Ponds	10000	No Limit
Cleaning River	15000	No Limit
HOSTING EVENTS		
Hosting National Concourse	5000	
Hosting Regional Concourse	2000	
Hosting Seniorette Concourse	2000	
Hosting Webinar	250	
Hosting NGB	3000	
Hosting PST Schooling	2000	
Hosting Leadership meet	2000	
REGISTRATION		
PST Schooling- Attending PST & IPP Registration 500 each	2000	
Seniorette Chairperson	500	
Other than PST (each member)	250	No Limit
For registering officers in Leadership meet	500	No Limit
Minimum 5 registration in Regional Concourse (Each)	250	1250
Minimum 10 Registration in Regional Concourse (Each)	500	5000
Family Registration in National Concourse in advance (Each family)	2000	No Limit
Registration for National Concourse (Each member)	500	No Limit
Patron Registration for National Concourse(Each)	2500	No Limit
G&D AREA		
For extending one new Legion	5000	No Limit
For extending one new Legion in another state	10000	No Limit
5 members or 10% internal growth	1000	
For inducting 5 new lady members (Each)	500	No Limit
International extension Outside Country	15000	No Limit

PR AREA		
Installation	1000	
Food for Everyone @ Marchant Location	5000	No Limit
Local Business Meet (Claim in one time)	5000	
International Business Meet (Claim in one Time)	10000	
Local Tour	3000	
International Tour	10000	
Talk Show or Public Debate	2500	
Recognise the Eminent Personalities	2000	
Legion Level Business Talk (Claim in one Time)	2000	
INSCROLL		
For Every Rs.5000 contribution by Advertisement	2500	No Limit
For Every Rs.1000 contribution by Advertisement	500	No Limit
SENIOR WING		
Starting a new Seniorette Wing or maintaining the existing one and report	1000	
Women empowerment project by Seniorette wing (Each)	500	No Limit
Picnic conducted by Seniorette wing	1000	
Participating in Legion GB meeting (Each)	250	2500
Celebration of important festivals (Each)	500	2000
For conducting election and installation	500	
Paper news in leading dailies (Each)	250	No Limit
BUSINESS AREA		
Participate in Business program National or Regional level (each member)	500	2500
Conducting any business related program by the Legion involving with outside	2000	4000
Honoring a business entrepreneur with Business Excellency Award	1000	2000
SCI Foundation Contribution		
Consulate Contribution	5000	
100% PPF Legion	10000	
Contribution of every ₹5000 by PPF	1000	No Limit
Contribution to Progressive PPF	2000	No Limit
Contribution of ₹ 25000 from Legion	6000	
(This contest rule is to build a competitive spirit among the Legions and to better their performance. National President's & National Officers recognitions will be decided based on this contest rules. SCI Awards shall be decided only on the basis of Timely Submission of BiMonthly Reports, Award Bidding and assessment by the Judging Panel). NP, NVP, ND, CTFC, NCSW Recognitions shall be based on these Contest Rule Points		

NATIONAL DIRECTORS RECOGNITION PROGRAMME: AT THE REGIONAL CONCOURSES AND NATIONAL CONCOURSE

No bidding is required other than TIMELY SUBMISSION OF BIMONTHLY REPORTS for being eligible for the National Directors Recognitions. The National Directors in consultation with NGB will judge the performance of the Legions & Individuals in the concerned NDs Portfolio as per the CONTEST RULES POINTS.

NATIONAL PRESIDENT'S RECOGNITION PROGRAMME:

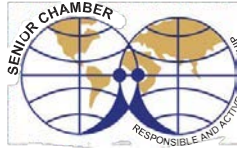
No bidding is required other than TIMELY SUBMISSION OF BIMONTHLY REPORTS for being eligible for the National President's Recognitions. The National President will adjudge the performance of the Legions & Individuals as per the CONTEST RULES POINTS.



Senior Chamber International

Bi monthly reporting format – 2024-25

NAME OF THE LEGION		SCI			SPONSORED BY		SCI		
DATE OF CHARTER		NVP AREA			2023-24 II HALF DUES				
INSTALLATION HELD ON			MANAGEMENT COMMITTEE MEETING			GENERAL BODY MEETING			
DATE	NO OF MEMBERS PRESENT		DATE	NO OF MEMBERS PRESENT		DATE	NO OF MEMBERS PRESENT		
DUES									
2024-25 I HALF	NUMBER		SENT ON		2024-25 II HALF	NUMBER		SENT ON	
EXTENSION PLANNED (Mention proposed area)									
EXTENSION DONE									
ACTIVE SENIORETTE WING			YES/NO	IF YES HOW MANY MEMBERS					
PROGRAM/PROJECTS CONDUCTED (Attach separate sheet with action photos including seniorettette wing)									
NO OF FLAGSHIP PROGRAM CONDUCTED WITH DETAILS									
NP VISIT ORGANISED	DATE		MEMBERS		NVP VISIT ORGANISED	DATE		MEMBERS	
HOSTED ANY NATIONAL EVENTS			NAME OF THE EVENT/DATE/ LEGIONS/MEMBERS						
PARTICIPATION IN NATIONAL EVENTS									
	PST Schooling	National Events	LEADERS INSTITUTE	REGIONAL CONCOURSE	SENIOR TETTEE CONCOURSE	NATIONAL CONCOURSE			
MEMBERS									
FINANCIAL CONTRIBUTION TO SCI									
ANY LEGION BULLETIN, if yes name & frequency									
ANY OTHER INFORMATION									
NAME & SIGNATURE OF President/Secretary						DATE			
SENT ORIGINAL TO		NATIONAL SECRETARIAT: SENIOR CHAMBER INTERNATIONAL, # GF 20, VYAPARABHAVAN, BANK ROAD, CALICUT, KERALA - 673 001							
COPY TO ASSIGNED NVP		Snr. PPF Er Ajimon K Varghese. Snr. PPF Adv Jayaprasanth Babu,, Snr. PPF K Muraleedharan Snr. PPF Dr ShivaKumar,				Snr. Hussain Haikady, Snr. PPF Kishore Fernandes, , Snr. PPF Pushpa S Shetty, Snr. PPF N I Varghese			
ND MGT		Snr. Csl Naveen Ameen aminnaveen227@gmail.com scins2122@gmail.com							
POST BEFORE	10 JUNE 2024	10 AUGUST 2024	10 OCTOBER 2024	10 DECEMBER 2024	10 FEBRUARY 2025				



Senior Chamber International

_____ Legion

MEMBERSHIP APPLICATION FORM

Name:

Date of Birth:

Sex:

Address:

Telephone No:

Mobile No:

email ID:

Profession / Business

Name of the Spouse:

Date of Birth:

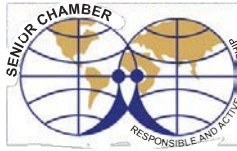
Date of Marriage:

Name of Children(s) with date of birth:

Proposed by:

Signature of the Applicant

Signature of the Proposer



Senior Chamber International

Application for Affiliation

For the use of National Secretariat	
Affiliation papers received on	_____
Amount of Fees received	_____
No. of members	_____
Affiliation granted on	_____

Name of the legion: _____

City / Location: _____

Sponsor legion: _____

Date of orientation meeting: _____

Members present: _____

Name of President: _____

Address: _____

Telephone: _____

DOB :	_____	DOM:	_____
	_____	Email-ID:	_____

Name of Secretary: _____

Address: _____

Telephone: _____

DOB :	_____	DOM:	_____
	_____	Email-ID:	_____

:
No. of Charter members: _____

Fee structure: Affiliation fees: Rs.5000/-
 Annual Dues @ Rs 600/- per member +18%GST ie Rs 108/-

We the members of proposed Senior Chamber International _____ Legion have read and understood the Constitution & Policy Manual of SCI and the model legion constitution and do hereby declare and agree that we shall adhere to the provisions contained therein.

We here with enclosed _____ bank Online Transfer /demand draft No _____ of Rs _____ drawn in favor of Senior Chamber International payable at Calicut.

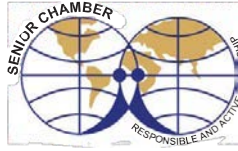
Date:

Place:

Signature of the President

Please enclose passport size photo of President, Secretary and Treasurer along with address list of members

Legions Manual 26



Senior Chamber International

Bid for National Concourse

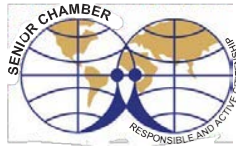
Name of the Legion _____
Mailing Address _____
No. of Members _____
Year of Charter _____
Name of President _____
Proposed venue _____
Location _____
Capacity _____
No. of small halls available _____
Other facilities available _____
Head Quarters Hotel _____
Location _____
Distance from venue _____
Restaurant Yes / No _____ 24 Hours Coffee Shop Yes / No _____
Accommodation details _____
Tariff range _____
Other facilities available _____
Nearest Railway Station _____
Nearest Airport _____
Nearest Bus depot _____
Sightseeing trips _____
Travel arrangements _____
Concourse Director _____
Mailing address _____
Telephone _____ Email-ID _____

We agree that on approval of this bid, we shall abide by the guidance, rules and regulations governing the conduct of concourse

President

Secretary

Date:



Senior Chamber International

NOMINATION FORM FOR THE POST OF NATIONAL PRESIDENT / NATIONAL VICE PRESIDENT

PART -1

1. Name of Candidate:
2. Name of Legion:
3. Office sought:
4. Date of birth:
5. Educational Qualification:
6. Date joined Senior Chamber:
7. Year when President of Legion:
8. Year when NVP of SCI:
(Applicable for NP Candidate)
9. MSP received:
(Applicable for NP Candidate)
10. Name of spouse:
11. Names of children:
12. Profession:
13. Address:
14. Telephone Number:
15. Mobile Number:
16. Email ID:

DECLARATION

I.....solemnly declare that the above particulars are true to the best of my knowledge and I further affirm that I request to accept my nomination to the office of.....

I also undertake to Register for the National Concourse positively and attend any training sessions as required by Senior Chamber International. I also undertake to abide by the Rules and Regulations prescribed by the Returning officer from time to time. I hereby authorize my Legion President / Secretary to withdraw my nomination at any time.

Date:

Signature

PART II

1. Name of Legion:
2. Date of Charter:
3. Membership Strength:
4. Name of Nominee:
5. Current position of the Nominee in Legion:

CERTIFICATION

I..... in my capacity as President / Secretary of Senior Chamber InternationalLegion solemnly declare that the contents of Nomination Forms Part I & II are true to the best of my knowledge.

Date:

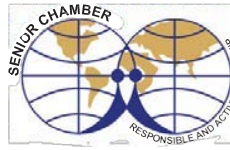
Signature:

Enclose herewith _____ bank demand draft/online transfer No. _____ of Rs __
drawn in favor of Senior Chamber International payable at Calicut.

Annexure & Enclosures

1. Copy of Resolution of Legion [Mandatory]
2. National Concourse Registration Receipt [Mandatory]
3. Copy Material if any Promotion

ALTERNATIVE CHIEF DELEGATE FORMAT



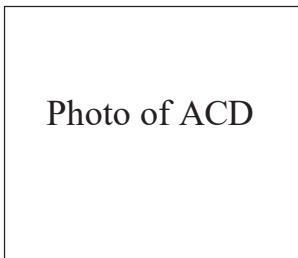
Senior Chamber International

.....Legion

I Snr, President of Senior Chamber International
..... Legion, hereby authorize Snr
active members of our legion as alternative chief delegate to perform all the
duties and responsibilities of the President including voting in the National
Concourse. I also declare that ACD is the registered delegate of the Concourse.
The photo & specimen signature of Snr
.....is hereby attested.

Specimen signature of ACD Holder

- 1)
- 2)



Name & Signature of President

Date:



Senior Chamber International Foundation Charitable & Educational Trust

FOUNDATION HONOUR NOMINATION FORM

Name of the Legion : _____
 Year of Charter : _____
 Mailing Address : _____
 Name of the Proposed : _____
 Date of Birth : _____ -DOM- _____
 Senior since : _____
 Offices held : a) In legion _____ b) In SCI- _____
 Awards won : _____
 Major contributions/ achievements _____
 Legion Level _____
 SCI Level _____
 Community Level _____
 Name of Spouse : _____
 Name of Children : _____
 Mailing Address : _____

Foundation Honor Fee Remitted :

Enclose herewith -----bank demand draft No-----of Rs -----drawn in favour of Senior Chamber International Foundation Charitable & Educational Trust payable at Calicut.

RESOLUTION

The General Body Meeting of Senior Chamber International.....Legion which met onunanimously propose Snr.for conferring SCI Foundation Senior Chamber. **Consulate/PPF/Progressive PPF**.*SCI Foundation Honor.

President

Secretary

Date :

Separate Sheets be used if necessary

SCI Foundation Charitable & Educational Trust Account

Name: Senior Chamber International Foundation Charitable & Educational Trust , SBI **YMCA Cross Road**, Branch,Calicut

Account Type Current Account No 41521085193 IFSC SBIN0070188

Secretariat

Senior Chamber International

G.Floor 20, Vyapara Bhavan, Bank Road, Calicut,Kerala,India-673001

Email scins2122@gmail.com, www.seniorchamberinternational.org Ph 0495 4050158

Foundation Contributions: Consulate- Rs. 10,000.00; PPF – Rs. 5000.00; Progressive PPF – Rs. 5000.00 [Or multiples of 5000.00]



Senior Chamber International

Responsible & Active Citizenship

National President's Theme & Programmes

National Programme : "Saveour Planet' 'Slogan

Slogan : Be Positive

Theme : Help Others

Together.....we will build Rainbow Bridge of Opportunities.

NP'S Theme Projects

1. 'Jaladhara Programme'- Installing Water Purifiers [Above Rs. 10000.00] to Provide Safe Drinking Water.
2. 'Wheel Chair Donation'-To Help the Needy Disabled Individuals
3. 'Sewing Machine Donation'- To Empower Women Through Self Employment.
4. 'Save Our Planet'-World Environmental Week- A Week Long Environment friendly Programmesand Planting Million Saplings.
5. 'Swatcha Ganga'Projects - To Clean& Repair Local Water Bodies and Water Sources in coordination with local administration and public.



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